

CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

MEETING SUMMARY

DEPARTMENT/COMMITTEE: Policy Board	DATE: January 25, 2010	TIME: 8:30 AM
RECORDING: Beth Albert BC Human Services	MEETING PLACE: Rm 11/12 – Barnstable Superior Courthouse	
	NEXT MEETING: Feb 22, 2010	
PRESENT: Sheila Lyons, Claire Goyer, Connie Teixeira, Alan Trebat, Beth Albert, Paula Schnepf, Allison Rice, Christine Austin, David Willard, Merrill Blum, Brenda Swain, Diane Casey-Lee		
UNABLE TO ATTEND: Bob Murray, Steve Jochim, Donald Brown, Estella Fritzinger, Cheryl Bartlett, Kelley Sweeney, Elizabeth Bridgewater		

1. **Approval of Minutes of December meeting:** Claire Goyer motioned, seconded by Connie Teixeira to accept the minutes with corrections identified by Alan Trebat, unanimously approved.
2. **Progress on Fund Drive:** The status of the Fund Drive is captured in the Executive Committee Minutes of January 11, 2010 which are attached. Claire added that she had received email notification that all the mailing lists were at Curley Printing.
3. **Report on Triage Phone System:** As per an email from Estella, the pilot should be launched the first week of February. Alan provided an in-depth description of the basic system protocol which is under development. The number is **888-656-2233**. Alan will develop a flyer/brochure and is responsible for marketing of the system.
5. **Report of the Network Coordinator:**
 - a. Data Collection: Tracey Longo started at HAC and will be working with Marc Israel to enter data into new on-line temporary ICHH data collection system.
 - b. CCC: The Steering Committee has reconvened, met on January 6 and members are: Claire Goyer, Chris Austin, Paula Schnepf, Connie Teixeira, Brenda Swain, Arlene Crosby, Missy Carney-Getzie, Betsy Fontes, Maggi Flanagan, Jill Scalise, Janis Beyers and Dolores Barbaty Poore. The Next meeting of the entire CCC is 2/24/10 at noon at the Hyannis Transportation Center. The topic for this meeting is Prevention, Diversion and Rapid Re-housing Resources on Cape Cod.
 - c. Abbreviated Report Form: DHCD and ICHH position is that regions have to petition state for use of short form. This region will use four page forms in addition to UAT form for families with the goal to collect as much information as possible on the UAT.

- d. Quarterly Report: In progress, late due to Alan's illness. He is waiting for a few case scenarios to attach to report before it is submitted this week.
- e. Other: Peer Learning Session offered by ICHH and One Family is this week in Worcester. ICHH issued an Outcome Report on Families in Shelter. Alan will forward to Policy Board, the data indicate that the Cape is doing a good job keeping people out of shelter. Allison noted that family shelter in Catamut has open beds that have not been filled; previously those beds would have been filled by DTA with families from off Cape. Several members of the group had the opinion that this is a positive and in line with the intent of the Regional Network concept to keep people in their place of origin by providing rapid re-housing.

6. Sub-Committee Reports:

- **Main Street:** Claire Goyer reported that this subcommittee is meeting 1/26/10 and while she does not have the agenda there will be discussion will be around strategies to decrease the # in Noah Shelter by moving people into permanent housing. This subcommittee formed about one year ago and they will issue a report next month summarizing their work over the past 12 months working with the group of 95 chronically homeless identified a year ago.
- **Data Collection:** Discussed above.
- **Client Coordination Council:** Discussed above.
- **Grant Committee:** Alan is scheduled to attend the next meeting to make connection and context of how this subcommittee fits into regional network.
- **Media & Communications Committee:** Sheila proposed that the subcommittee draft a press release in conjunction with launch of telephone triage and use the release to highlight other significant activities of the Network – i.e. and data from ICHH

7. Other business:

- Claire Goyer provided an update on OIFTS. This program is a fund set up to pay for short term housing for individuals who are unable to stay at shelter. Referrals are made directly by a provider to Duffy on behalf of a particular client. Case management is provided by the referring agency. Duffy acts as fiscal agent for OIFTS. According to the data collected by Duffy, OIFTS has proven to be a very efficient and cost effective intervention program that provides individuals immediate shelter for a temporary stay at a motel and has been the springboard to permanent housing for many. Duffy's recently learned that their application for a \$40,000 United Way grant was not refunded this year and while Duffy is seeking other funding sources, there is currently a balance in the account of \$12,000.00. Claire asked the group to consider how/if OIFTS fits into the Regional Network. Diane added that in past years Council of Churches has been able to contribute money to OIFTS but with the current fundraising effort underway by the Regional Network and other asks for money, congregations are confused about what to support and she anticipates a decrease in donations to this cause. Merrill Blum offered a recent case study that illustrated how OIFTS works.

- David Willard raised a question about future state support for regional networks. Several people offered that the state has indicated they will support “best practice” systematic and programmatic improvements and are striving to build uniformity in reporting and homelessness policies across the state.
 - Beth Albert raised issue of funds for relocation of clients from out of state back to their state of origin. Several members offered information about how they handle this issue and the suggestion was made that this issue be discussed by CCC.
 - Beth Albert suggested that the Executive Committee should begin to consider future plans and goals of Regional Network, including looking at some of the things discussed today such as OIFTS and relocations.
8. **Adjourn:** The meeting was adjourned at 9:30 AM. Next meeting is scheduled for Monday, February 22, 2010, Rms 11/12 at the Barnstable Superior Courthouse.