

# CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

## MEETING SUMMARY

<b>DEPARTMENT/COMMITTEE:</b> Policy Board	<b>DATE:</b> June 28 2010	<b>TIME:</b> 8:30 AM
<b>RECORDING:</b> Kathie Callahan, Barnstable County Human Services	<b>MEETING PLACE:</b> Rm 11/12 – Barnstable Superior Courthouse	
	<b>NEXT MEETING:</b> July 26, 2010	
<b>PRESENT:</b> Claire Goyer, Alan Trebat, Beth Albert, Allison Rice, Estella Fritzingler, Sheila Lyons, Brenda Swain, David Willard, Bob Murray, Merrill Blum		
<b>UNABLE TO ATTEND:</b> Donald Brown		

### 1. Welcome & Introductions

2. **Approval of Minutes of May 24<sup>th</sup> meeting:** David Willard motioned, seconded by Brenda Swain to accept the minutes as written, unanimously approved.
3. **Progress on Home With A Heart Fund Campaign:** Bob Murray reported that \$60,000 was collected and \$30,000 in sponsorships to do the mailing. An additional \$1,500 - \$1,800 has dribbled in. Funds have been distributed. Bob noted that this was a disappointing return on the investment.
4. **Preliminary Draft Budget for ICHH going forward.** Alan distributed 2 versions of a proposed budget based on Executive Committee discussion for FY11 covering the period of 10/1/10 – 6/30/11. The first was a minimum budget which included: Administration & Infrastructure: \$30,000 for a Network Coordinator & \$5,000 for Regional Network Trainings and Program expenses: \$25,000 for Main Street Case Manager, for a total budget of \$60,000. The second version included additions of \$13,500 for HUD grant preparation and \$40,000 for the Homelessness Crisis Hotline for a total budget of \$113,500. There was no funding for prevention included in either budget. Discussion: Where will future funding come from to continue the work of the Regional Network? What should the priorities be going forward? There are no funds available in State or Federal budgets. Suggestion that the Network Coordinator would develop infrastructure and work on grant writing and attracting additional funding. The State has noted that it is up to individual networks to brainstorm how to sustain themselves after the current funding runs out. Should look into other possible State funding sources other than ICHH. Sheila Lyons was asked if the County has any funding sources available. She will meet with Mark Zielinski, County Administrator to discuss. Should attempt to quantify value of “in kind” contributions of participating agencies. Agencies were asked to email to Bob Murray exact amounts of State & Federal Funding they receive for prevention & diversion and he will compile totals. Also requested to forward to Alan cost per person #'s so he can compile a report.
5. **Alan’s Report:**
  - a) ICHH – sent mid-term evaluation & Network Health Survey. The Network Evaluation Team would like to discuss results of the Network Health Survey at the July meeting.
  - b) Upcoming quarterly report due July 15<sup>th</sup> – Alan will prepare.
  - c) Alan attended the ICHH Coordinator’s meeting. Much of focus for discussion was on sustainability going forward.

Alan was asked if the reports he submits are announced to the general public and Alan said “No”. Claire suggested doing a press release to let the community know how the Regional Network is doing. It was noted that these would not include how the dollars were spent but rather “people stories” and outcomes from all the collaborative efforts.

6. **Beth’s Report:** Spending down ICHH grant on track. Beth will speak more to this at the July meeting, once the FY10 year end expenditures are calculated.
7. **Report on Main Street:** Claire noted that at a recent meeting of the Main St. Initiative it was unfortunate that so much of the focus was on one component of the program, the Noah Shelter, rather than all the positive outcomes of this Initiative. Discussion: Regional network should form a Committee to look at Noah Shelter and develop a collaborative plan for reducing the number of shelter beds with the Regional Network. According to Allison Rice, HAC is analyzing data and NOAH shelter Statistics. They have served 180 individuals in the last 3 months. Estella, as co- chair of Main St Initiative will take responsibility for forming a sub-committee to look at NOAH and its emergency shelter capabilities. It was noted that having Rick Presbry at the table is an important factor, but at this time Allison is representing HAC as their V.P. of Homeless Programs. It was suggested that use of an outside mediator/facilitator may be of help.
8. **Report on Family Prevention – Allison/Chris:**
9. **Sharing the costs of the HUD grant:** Grant writing cost is approx. \$18,000. Suggestion that recipients of funding pay a nominal fee. Beth will find out if any ICHH monies could be re-purposed for this cost. Other sources of funding will also be reviewed. Motion by **Claire Goyer**, seconded by **Allison Rice** that CACCI will invoice the recipients of the HUD funding for the cost of writing this grant. Motion approved.
10. **Sub-committee Reports**
  - a) Main St: already reviewed
  - b) Data Collection:
  - c) Client Coordination Council: General Meeting scheduled on June 30<sup>th</sup>, 12 – 2 PM at Cape Codder. Alan is also coordinating a Harm Reduction training in July as well as a training in September.
  - d) Grant Committee: SHP renewals were approved by the Policy Board.
  - e) Housing Committee: Housing Committee needs to be re-energized, expand scope of focus and develop linkages with other agencies. Meeting within the next 60 days to discuss mission and pull together leadership.
11. **Other business:**
  - The Board of Directors of Duffy Health Center have hired Heidi Nelson of Chicago as Executive Director beginning September 1<sup>st</sup>. Claire will retire as of August 31<sup>st</sup>, however, will return to Duffy as a consultant to help with the new director transition.
12. **Next Meeting/Adjourn:** Next meeting is scheduled for Monday, July 26, 2010, 8:30 AM, Rms 11/12 at the Barnstable Superior Courthouse. Motion by **Merill Blum** to adjourn, meeting adjourned at 10:00 AM.