

CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

MEETING SUMMARY

DEPARTMENT/COMMITTEE: Policy Board	DATE: October 25, 2010	TIME: 8:30 AM
RECORDING: Kathie Callahan, Barnstable County Human Services	MEETING PLACE: Rm 11/12 – Barnstable Superior Courthouse	
	NEXT MEETING: TBD	
PRESENT: Alan Trebat, Beth Albert, Estella Fritzinger, Christine Austin, Donald Brown, Bob Murray, Sheila Lyons, Heidi Nelson, Dave Willard, Merrill Blum, Brenda Swain, Connie Texeira, Christine Stein, Allison Rice, Rick Presbrey		
UNABLE TO ATTEND: Steve Jochim		

1. Welcome & Introductions

2. **Approval of Minutes of September 27:** Alan Trebat motioned, seconded by Merrill Blum to accept the minutes with two date corrections to Alan's report: ICHH final report expected October 15th, \$1 million in new state funding through June 30, 2011. Minutes approved with changes.

3. Organization's Name: Cape & Islands Regional Network to End Homelessness

Bob reported on discussion at the Executive Committee meeting: For consistency everyone should be using the same name when referring to the Regional Network: *The Cape and Islands Regional Network to End Homelessness*.

Website: The Executive Committee recommended that the minutes of the Executive Committee and subcommittees not be posted on the Human Services Website but that the sub-committee chairs and member rosters should be posted. Beth noted that in compliance with Open Meeting Law, the minutes of the Policy Board need to continue to be posted.

4. **Uniform Data Collection:** Unhappiness with the current HMIS system and alternative data collection options should be looked at. Allison has spoken with Marc Israel about other options.

5. **ICHH RFR:** The RFR still has not been issued. Alan will follow up with ICHH.

6. **Network Coordinator Report – Alan Trebat:** Alan is working on wrapping up the final ICHH Quarterly reports through 9/30/10. He has received so many case studies that he will not need any further new ones. He is reviewing the final outcome #'s and noted that there were 342 interventions around prevention and diversion with an average spent of \$1496.58 per family/individual. The hotline served 64 families/individuals with emergency assistance. 358 calls were fielded with the balance of assistance through other local agencies. Emergency Assistance Reform discussion hosted by One Family was held on September 26th at the Hyannis Transportation Center and was informative and well attended.

7. **Report from the County – Beth Albert:** Beth distributed the final ICHH invoice noting that all monies in the grant has been used except for \$682.54 in the training line and \$2970.45 in the data administrator line (total of \$3652.99). Beth noted that 67% of the \$765,000 grant

budget was spent on prevention and diversion (\$511,839). This does not include the 24/7 Telephone Triage line (\$71,200) or the Main Street Outreach Initiative (\$45,000). Final invoicing from the County will be forwarded to ICHH by the October 31, 2010 deadline.

Beth also reported that the County has entered into a contract with Alan Trebat to continue as Coordinator for the Regional Network on a part time basis from October 1st through June 30, 2011 to assist in keeping the Regional Network momentum going forward. Alan will be responsible for network development and coordination, coordination of the Client Coordination Council, developing funding proposals, monitoring data collection and publicizing Regional Network activities.

8. **Report on the Meetings in Boston Re: Prevention:** Rick Presbrey reported that unfortunately not much progress has been made. A proposal was made to close one of three shelters and use funds for client services. Longevity of funding is a great concern. Alison noted that shelter contract renewals are usually in January – typically 10 years. DHCD has put \$5 million in funding for diversion for EA eligible families. Unsatisfactory resolution to date – revisit and develop strategies pending election results. It was noted that the FY13 budget will contain no line items for funding but will distribute funding through the RFP process. Connie Texeira noted that prevention \$\$ greatly help on Martha's Vineyard as there are very limited shelter resources.
9. **Going Forward:**
 - Agreed to keep the Regional Network together even without ICHH funding.
 - Estella reported that Main St. Initiative will continue without Paul Driscoll due to lack of funding. CACCI will continue to provide clinical supervision for Tom Naples through Betsy and some through the Council of Churches. CACCI continues to look for other funding sources. Need to continue discussions with Town of Barnstable to contribute to the Main Street Initiative – follow-up after election outcomes.
 - 24/7 Crisis Hotline will continue to operate.
 - Client Coordination Council will stay together. Continue to schedule trainings again beginning in January and look at direction the Council would like to go. Suggested that Council looks at quarterly training schedule and get input on training topics from all entities involved. Keep communication going.
 - Regional Network Executive and Policy Board meetings: Discussion re: monthly vs. quarterly meeting schedule. Will combine November & December meetings into one meeting – date TBD. Revisit quarterly meeting schedule at January meeting.
 - Housing Committee: First meeting well attended, second meeting lost momentum. Discussion: should this committee continue to exist and what is its purpose. Alan will reach out to those who have participated for input, level of interest, direction of focus. Perhaps look at low income development initiatives, congregate housing options for people in recovery including case management.
10. **Other Business:**
 - Noah Shelter policies being reviewed i.e. clients can not use Noah Shelter as mailing address. Will be encouraged to use DTA for mail purposes.
 - DTA will be closing 2 more offices and merging service areas.
11. **Next Meeting/Adjourn:** Next meeting date TBD. Meeting adjourned at 10:00 AM.