

**LEADERSHIP COUNCIL TO END HOMELESSNESS ON CAPE COD & THE ISLANDS
MEETING SUMMARY**

DEPARTMENT/COMMITTEE: Policy Board
RECORDING: Kathie Callahan, Admin Asst, BC Human Services

DATE: June 30, 2009
MEETING PLACE: CACCI
NEXT MEETING: 7/27/09

TIME: 8:30 AM

PRESENT: Estella Fritzinger, Claire Goyer, Sheila Lyons, Beth Albert, Brenda Swain, Alan Trebat, Emily Cohen, Diane Casey Lee, Paula Schnepf, Allison Rice, Kathie Callahan, Chris Austin, Bob Murray
Guests: Laura Rickford – Barnstable Enterprise, Janice Barton, Barnstable Town Council, Ed Maroney – Barnstable Patriot

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATION/ ACTION	FOLLOW-UP
<p>Introduction and Approval of Minutes</p>	<p>Introductions and welcome to new members</p> <p>June 1st Minutes</p>	<p>Motion by Claire Goyer, seconded by Estella Fritzinger to accept the June 1st minutes with the following corrections:</p> <ul style="list-style-type: none"> - Proposed Additions: change Nantucket to “Martha’s Vineyard” Commissioner - Progress on Reporting issues: Replace - Chris is developing in take form with “Intake form needs to be developed”. - Triage System: Remove sentence Claire & Chris ready to begin intake ... <p>Minutes were unanimously approved with noted changes.</p>	<p>KC will make changes and send out corrected minutes</p>
<p>Introduction of Network Coordinator</p>	<p>Introductions and welcome to Alan Trebat, newly hired Network Coordinator. Official start date is 7/6/09 but Alan has already attended a meeting of the Dept. of Corrections Re-Entry Program. Alan will be working out of his office in Centerville.</p>	<p>Suggestion was made that he touch base with Springfield Sheriff’s Dept. as well as Jocelyn Bettencourt who coordinates services for the re-entry program at the Barnstable Jail.</p>	
<p>New Members to Policy Board</p>	<p>Invite letters sent to several people for membership on the policy board. Declined: Carey Murphy & Irene Rabinowitz. Accepted: Donald Brown</p>	<p>Suggested: letters go out to Paula @ C&I Realtors Association. Claire will check with Bob Churchill. Sheila suggested Peter Kirwin and Joy McNulty, business owner in Provincetown who is a strong advocate. Motion by Sheila, seconded by Claire, unanimously approved.</p>	<p>PB members who recommended names will send contact information to KC who will send out letters.</p>

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATION/ ACTION	FOLLOW-UP
Executive Committee Report	<p>Discussion:</p> <ul style="list-style-type: none"> • A copy of the Ex Committee Minutes were distributed • HMIS Admin position. • County has executed contract with HAC. Discussion about Diversion (diverting to housing option from shelter – rapid rehousing) vs. Prevention (prevent from becoming homeless). Intial payment of \$75,000 to HAC has been processed • Main St Outreach Worker RFP out with response due 7/8. Responses will be reviewed by Ex Committee and 2 BPD officers will be asked to attend. • Bob announced Town of Barnstable will donate \$3000 to keep Main St Outreach worker on street thru July. 	<p>Beth Albert to follow up with HAC regarding HMIS Admin Position.</p> <p>RFP will be reviewed on 7/9 at 3 pm Rm 11/12. Claire will ask for participation with BPD</p>	
Subcommittee Reports	<ul style="list-style-type: none"> • Main Street: Estella reported that case management identified 95 individuals. A no tolerance rule has been adopted by the judicial system. Mtng with Senator O’Leary scheduled for 7/6. Chief McDonald feels the situation is greatly improved. • Data Collection: Beth has started meeting with Marc Israel at HAC . She provided the following update to PB: HUD working on finalizing HMIS standardized form – target date 9/30. DHCD is planning to issue standardized intake form – target date 7/31. DHCD plans to set up webinar training on new intake form. • Client Coordinating Council: Co-Chairs Claire Goyer and Chris Austin to begin forming this committee. • Grant Committee: met on 6/8, more projects than \$\$\$. Lee Hamilton is once again writing the grant. • Communications & Media Committee – comprised of Bob, Sheila and Alan 	<p>Additional Members added to Data Subcommittee- Alan Trebat and Paula Schnepf</p> <p>Brenda Swain will be part of CCC subcommittee</p> <p>Alan will research Western Ma blog</p>	
Regional Point in Time Count Trend Analysis	<p>Point in time report distributed. It was noted that these were State #'s and are not accurate.</p>	<p>Estelle has the correct #'s, will email to Beth who will forward via email to state for correction.</p>	
Next Meeting	<p>It was suggested to move meetings to Rms 11/12 in the Superior Courthouse on the 4th Monday of each month.</p> <p>Tom Ryan will represent Council of Churches during Diane Casey</p>	<p>Next meeting is scheduled for July 27th @ 8:30 at the Courthouse</p>	

TOPIC/AGENDA	FINDINGS/DISCUSSION	RECOMMENDATION/ ACTION	FOLLOW-UP
	Lee's sabbatical. 7/15 – 9/15. Meeting adjourned at 9:30.		