

CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

MEETING SUMMARY

DEPARTMENT/COMMITTEE: Policy Board	DATE: July 26, 2010	TIME: 8:30 AM
RECORDING: Kathie Callahan, Barnstable County Human Services	MEETING PLACE: Rm 11/12 – Barnstable Superior Courthouse	
	NEXT MEETING: August 23, 2010	
PRESENT: Claire Goyer, Alan Trebat, Beth Albert, Estella Fritzingler, Sheila Lyons, Brenda Swain, David Willard, Bob Murray, Merrill Blum, Steve Jochim, Diane Casey-Lee, Madeline Taylor - ICHH		
UNABLE TO ATTEND: Donald Brown, Rick Presbry, Christine Austin		

1. Welcome & Introductions

2. **Approval of Minutes of June 28th meeting:** Estella Fritzingler motioned, seconded by Brenda Swain to accept the minutes as written, unanimously approved.
3. **Bob Murray** spoke to the urgency to wrap up the business of the Network to include approval from ICHH regarding transfers of funds within the ICHH budget, where is the Network going, Network Coordinator's role etc. The Executive Board has scheduled a meeting to discuss such issues on August 2nd, at 8:30 AM at the Cape Cod Five Bank. Recommendations will be sent electronically to the Policy Board members for a vote regarding transfers of ICHH funds so that prompt request can be made to ICHH, funds can be reallocated by convening agency (the County) and spent prior to the end of the grant (September 30, 2010)
4. **Network Coordinator Report:**
 - a) ICHH quarterly report with attachments was distributed. Alan reported that the Network is doing well and meeting goals.
 - b) Alan attended ICHH meeting on July 14. Liz Curtis is optimistic that some funds would be forthcoming to continue the administrative work of the Network.
 - c) The Client Coordination Council met on June 30th with Massachusetts state government departments present to discuss the services their organizations provide to individuals and families who are homeless or at risk. Alan reported that the CCC continues to grow a broad-based network.
 - d) Harm Reduction Training was held on July 14 & 21 with many Duffy Health Care staff attending.
 - e) Trauma Informed Care training is being planned for September.
 - f) Housing Committee: Alan & Merrill will hold an organizational meeting in late August/early September to develop goals and objectives for the future work of the Housing Committee.
 - g) Alan was asked if the Network can review the data that is being collected and uploaded to the State. Alan will put together a list of questions and what aggregate data we would like to see. He will then follow-up with Marc Israel regarding obtaining the data.
 - h) Grant Committee: Project renewals have been approved by the grant committee. Renewals need to come before the Policy Board for approval.

5. **Beth's Report:** Spending down ICHH grant on track. Beth inquired as to whether ICHH funds could be used for the CoC grant preparation and ICHH stated they can not be used. Estella noted that letters have been sent out to those agencies who receive funding from this grant regarding sharing the expense of writing the grant. Lee Hamilton has been retained to complete the grant writing. Executive Committee will meet on August 2nd to discuss re-allocation of unspent ICHH funds. Beth & Alan met with the Cape Cod Foundation's Grant Making Committee. Will meet again to provide them with accurate picture of Network accomplishments and collaborations.
6. **Network Coordinator – skills needed going forward:** Claire noted that this had been discussed at the last Executive Board session, however, with key members of the board not in attendance no final decisions were made. When ICHH funds have been expended it is expected that this position will be part-time going forward. It will require a critical skill set to include working on sustainability of the Network, facilitator to identify funding sources and bring resource opportunities to the table. It is felt to be important that the Policy Board continue to grow in membership as well. Beth noted she will meet with key County affiliates in August to discuss future support of the Network and possible funding sources to support the work of the Network Coordinator.
7. **Who will lead the Network**
8. **What are the Program Priorities going forward:**
 - Estella distributed and reviewed the 24/7 Homeless Hotline statistics report through June 30, 2010. She noted that calls had slowed down since first few months, however, they started picking up at the end of June. Calls continue to come in mostly during business hours and from 5 – 8 PM weekdays. There are never any calls on the weekends or overnights. Starting to see more families in need of housing but DHCD no longer will provide shelter for anyone who has a previous eviction so there is no where to refer these families. Although the Cascade in Hyannis has been cooperative in assisting with temporary referrals it was not anticipated that motels would not accept clients during summer months. It was suggested that perhaps paying for a room for a month at a time in advance may ease this issue. There is also a need for post-stay follow-up. As unemployment benefits end this presents a serious problem. Estella reported that \$198.40 on average is spent per client for food, lodging & transportation – this does not include staff time.
9. **Other business:**
 - Candidate Bill Keating is available to meet with homeless and housing providers on August 6th @ 8:30 a.m. at Federated Church in Hyannis.
 - Estella reported that the Main St. Initiative is moving forward. HAC is convening a “Blue Ribbon Task Force” to review the Noah Shelter needs. John O'Brien suggested additionally to get community input. It was also suggested that the Regional Network take a look at the Main St. & Noah Shelter continuum of services. Request will be made to Allison Rice for statistics on Noah Shelter clients regarding length of stay etc. This will be further discussed at the August 2nd Executive Committee meeting.
 - Diane Casey-Lee reported that they are waiting to hear about the new regulations that would affect the Overnights of Hospitality program.
10. **Madeline Taylor, ICHH – Network Survey Report:** Alan distributed the Network Health Survey Results for the Cape & Islands Regional Network. Survey was designed to gauge progress on key Network indicators and results are intended to inform the ICHH of

overall Network development and to prompt reflection by individual Networks about where their Network building efforts have been largely successful and where work may still need to be done. Responses were tabulated for individual Networks and for the ten ICHH Regional Networks as a group. Both reports were reviewed. Madeline urged the C&I Network to revisit who is engaged NOW in the local Network and to use the solid positive results of the survey in strategic planning going forward.

11. **Next Meeting/Adjourn:** Next meeting is scheduled for Monday, August 23, 2010, 8:30 AM, Rms 11/12 at the Barnstable Superior Courthouse. Meeting adjourned at 10:00 AM.