

CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

MEETING SUMMARY

DEPARTMENT/COMMITTEE: Policy Board	DATE: August 23, 2010	TIME: 8:30 AM
RECORDING: Kathie Callahan, Barnstable County Human Services	MEETING PLACE: Rm 11/12 – Barnstable Superior Courthouse	
	NEXT MEETING: September 27, 2010	
PRESENT: Claire Goyer, Alan Trebat, Beth Albert, Estella Fritzingler, Bob Murray, Merrill Blum, Steve Jochim, Diane Casey-Lee, Christine Austin, Allison Rice, Donald Brown, Marc Israel		
UNABLE TO ATTEND: David Willard		

1. Welcome & Introductions

2. **Approval of Minutes of July 26 meeting:** Beth Albert motioned, seconded by Estella Fritzingler to accept the minutes with addition of Allison Rice as present at the July meeting, unanimously approved.

3. Report on the Executive Committee Meeting of August 2nd – Bob Murray:

- Budget Changes: Beth provided handout showing projected unspent funds at the end of September of \$37,750. Executive Committee voted unanimously that the best use of these funds would be to reallocation to flexible client prevention funds for individuals and families. Funds will be divided equally between CACCI, Duffy, HAC & HPC. **NOTE:** Beth reported that corrected amount is **\$36,550**. Estella Fritzingler motioned, seconded by Christine Austin, unanimously approved, to use corrected amount of **\$36,550** to be reallocated for client prevention services for individuals and families.
- Prevention: Facing challenges with ICHH & stimulus money running out. Dave Willard is coordinating a presentation by the Policy Board to legislators and candidates scheduled for Friday, August 27th @ 10:00 AM at the Cape Cod Five Bank in Hyannis. Emphasis will be put on the cost effectiveness of prevention and diversion and the need to redirect funding from shelters to prevention. Cost of prevention is approximately \$1500 vs. placing clients in shelters at a minimum cost of \$3,500-\$4,000 per month. Agenda should also include discussion RE: successes of Regional Network with Fact Sheet showing successful programs, Statistical Fact Sheet which Marc Israel will prepare based on ICHH - HMIS data collected plus additional data from alternate funding sources and #'s served to be sent to him from Duffy Health Center, HAC, HPC, CACCI and the CC Council of Churches. Bob suggested putting together
 What should we pursue in terms of future state prevention funding? After discussion group agreed that a reasonable request would be for \$450,000 to be reallocated from shelter funds to prevention and the Regional Network would offer to match those funds .50 cents on the dollar. Will also need funding for reduced Network structure i.e. coordinator. Alan noted that ICHH is trying to find some state funding for the administrative work on the Network. Beth reported that she is following up with Sue Beaton of the Fireman Foundation, Barnstable County, the Cape Cod Foundation and the United Way regarding possible funding sources.
- Main St. Initiative: Estella noted that \$125,000 to \$150,000 is needed to continue the program with two case workers. CACCI and the Council of Churches are working together to seek sources of funding.
- Hotline: Estella sees the hotline as a good referral tool. She would like to continue operating the number with the answering service routing all relevant calls directly to CACCI. This will cost approximately \$1,200 per year to keep the line open.

- HUD Grant Renewals: Estella distributed a list of Renewal Projects for 2010 HUD CoC application. **Estella Fritzinger** motioned, seconded by **Claire Goyer**, unanimously approved to approve the grant committee's work and approve the bid for the Continuum of Care application. Estella reported that letters have been sent to all agencies who receive these funds explaining that there will be a 1% administrative fee. Invoices for this fee will be sent this week.
4. **Network Coordinator Report – Alan Trebat:**
 - ICHH wrap-up event scheduled for September 23rd in Worcester. Alan would like to see at least 10 reps from the C&I Regional Network attend. To date he has had only 1 response from Heidi Nelson at Duffy. Both Allison Rice (HAC) and Estella Fritzinger (CACCI) said they would try to send representation.
 - UAT to be incorporated into HMIS
 - One Family Foundation will sponsor a community discussion in late September on EA reform and how to bring about legislative changes to free up EA funds.
 - New Housing Committee meeting scheduled for August 27th @ 8:30 AM at Merrill Blum's office to discuss goals & objectives.
 - Client Coordination Council: Harm Reduction Training in July with Duffy case managers. Trauma Informed Care training with a non-clinical focus being scheduled for September 22nd & 29th with Duffy case managers.
 5. **Beth's Report:** Beth & Alan met with the Cape Cod Foundation funding committee and received some good feedback regarding possible funding sources. Beth will continue the dialogue with CCF searching for funding to continue the Network's infrastructure. Beth has also been researching possible United Way funding. **Estella Fritzinger** motioned, seconded by **Diane Casey-Lee** and unanimously approved that the Regional Network members will support Beth's pursuit and application process for funding through both the Cape Cod Foundation and the United Way.
 6. **General Discussion RE: Protocols – Chris & Allison:** Chris spoke to the need for established protocols for responding to calls from the 24/7 Telephone Triage Line, further action after initial emergency placement in a shelter/hotel and case follow-up. A recent case was discussed which could potentially put a child at risk if clients do not follow through with the proposed course of action. Protocol could include an alert going out to other agencies, DCF being notified and police notification.
 7. **Retrieval of Information – Marc Israel:** Marc gave a brief history of the process for gathering information since the ICHH grant's inception in May of 2009. He noted that there was no training involved through ICHH and there was delayed implementation of protocols and forms used. Although data has been inputted into the HMIS system there is still no ability to obtain reports or get data "out". DCHD has the "key" to the "lock box" of information. Agencies would like access to aggregate data and this is not possible at this time. He noted that the HMIS system will be replaced with the new ETO system and it should contain 3 years of data which should be accessible once the system is up and running.
 8. **Next Meeting/Adjourn:** Next meeting is scheduled for Monday, September 27, 2010, 8:30 AM, Rms 11/12 at the Barnstable Superior Courthouse. Meeting adjourned at 10:00 AM.