

# CAPE COD & THE ISLANDS REGIONAL NETWORK TO END HOMELESSNESS

## MEETING SUMMARY

<b>DEPARTMENT/COMMITTEE:</b> Policy Board	<b>DATE:</b> September 27, 2010	<b>TIME:</b> 8:30 AM
<b>RECORDING:</b> Kathie Callahan, Barnstable County Human Services	<b>MEETING PLACE:</b> Rm 11/12 – Barnstable Superior Courthouse	
	<b>NEXT MEETING:</b> October 25, 2010	
<b>PRESENT:</b> Alan Trebat, Beth Albert, Estella Fritzinger, Steve Jochim, Christine Austin, Donald Brown, Marc Israel, Heidi Nelson, Rick Brigham, Paula Schnepf		
<b>UNABLE TO ATTEND:</b> David Willard, Allison Rice, Diane Casey-Lee, Bob Murray, Brenda Swain		

1. **Welcome & Introductions**
  
2. **Approval of Minutes of August 23<sup>rd</sup>:** Estella Fritzinger motioned, seconded by Christine Austin to accept the minutes as written, motion approved.
  
3. **Network Coordinator’s Report – Alan Trebat:** Attended ICHH wrap-up event. Good C&I Regional Network representation. Initial Findings Report distributed. Final report is expected around October 15<sup>th</sup>. Recent Press Release from Lt. Governor Tim Murray announced \$1 million in new State Funding through 6/30/11 to be used for Administration and client services for the Regional Networks. Funds will be allocated through the RFR process with a submission deadline of 11/1/10. The Executive Committee will meet and respond to the RFR in a timely manner and will inform all Network members of the outcome. Two weeks ago the C&I Regional Network submitted a proposal to the C&I United Way for funding. If approved, funds will not be available until April 2011. Not sure what this funding can be used for but probably will be allocated for Network infrastructure. Beth & Alan also recently met with the Cape Cod Foundation for discussions regarding possible funding opportunities through CCF.
  
4. **Barnstable County Human Services Director’s Report – Beth Albert:** Beth reiterated that the ICHH grant will be ending on September 30<sup>th</sup>. All outstanding invoices through September 30<sup>th</sup> must be submitted to the Department of Human Services ASAP but NO LATER THAN October 15<sup>th</sup>. Invoices must be processed by the County and final invoice to ICHH is due no later than October 30<sup>th</sup>.
  
5. **Report on meeting with Legislators & Candidates:** Regional Network members met with local legislators and candidates on August 27<sup>th</sup> to express their concerns regarding the lack of state funding going forward. Rep. Sarah Peake and Senator Theresa Murray are working on a plan to address this issue. At a recent roundtable discussion at HAC Congressman William Delahunt reported that he will be meeting with the governor as well to put forward a proposal from the Regional Network. This proposal includes diverting \$450,000 already appropriated for motels/shelters be put aside for homeless prevention services with and that would be matched by Cape agencies raising \$225,000 in other funding sources. Beth is meeting with Mark Forrest today and distributed a proposed budget for 10/1/10 – 6/30/11 that was discussed by the Executive Committee on 6/21. The only changes suggested to this budget were to increase the Main Street Case manager costs to \$50,000 for a 12 month period (and pro-rate for 9 months) vs. the \$31,250 proposed and that the funding for the 24/7 Crisis Hotline could possibly be scaled down as well. It was noted that it is “Critical” that everyone be on the same page and that the proposed funding that is being requested is for Cape-wide usage, not individual agencies. There also needs to be flexible eligibility

guidelines for prevention services. Motion by **Estella Fritzing**, seconded by **Christine Austin**: after discussion, Beth will provide the proposed budget endorsed by the Policy Board to include the amendments mentioned above to Mark Forest at her meeting today. All members of the Regional Network will use this budget proposal plus the proposal for the \$450,000 with \$225,000 match for any inquiries. Motion was approved.

6. **Main Street Initiative – Estella Fritzing**: This initiative is proceeding smoothly. HAC has created an Advisory Committee to address the issues with the Noah Shelter. They will look at the current shelter policies and also policies to improve client services. It is important to put in place “wrap-around” services to better serve current clients during their stay as well as when they leave the shelter. It would be advantageous to start a working group to look at agency integration and case management of services. They will also look at reducing the need for emergency shelter beds. HAC is working with Duffy Health Center as Duffy has the capacity to provide case management services for Noah clients. HAC was asked to keep the Regional Network, fellow providers and the community aware of the on-going work of the Advisory Committee and to submit a formal report to the Policy Board and make it available to the public.
7. **24/7 Hotline – Estella Fritzing**: CACCI has agreed to keep the homelessness crisis hotline in service for the next 12 months even without additional state funding if necessary. CACCI will submit a report to the Policy Board regarding what did and did not work.

Estella noted the difficulty in getting invoices from the Cascade Motor Lodge that is used as an “emergency shelter”. After discussion it was suggested that Beth contact the ICHH manager to ask for a contract extension in order to pay this invoice before the grant end date of 9/30. It would be a difficult process at this late date to seek approval from ICHH and the County to re-allocate funds three days before the end of the grant.

Heidi Nelson was also asked to report on the “Inn from the Streets” project at the October Policy Board meeting.
8. **Client Coordination Council – Alan Trebat**: There are now over 100 members of the CCC. The Steering Committee will be meeting to discuss the future plans of the Council. Trauma Informed Care trainings scheduled for 9/22 and 9/29. There has been great participation at all the trainings that have been held.
9. **Housing Committee**: The Housing Development Committee chaired by Merrill Blum. They held their first meeting in June and the next meeting is scheduled for September 28<sup>th</sup>. Paula Schnepf asked about the purpose and goal of the HDC. The group is still determining its exact area of focus but welcomed the Housing Authorities involvement.
10. **Data Collection and HMIS – Marc Israel**: Marc and Caronanne Procaccini attended a HUD conference in Denver re: changes coming to HMIS to include consolidation and coordination of information. Definition of “Homeless” will be broadened. As changes occur with HMIS system Marc will keep the Regional Network informed. Announcement of new policies and procedures effective dates will not be until summer 2011.
11. **Other Business**: Tool box \$\$ will be available for FY11 however DHCD will only be allowing limited extensions.
12. **Next Meeting/Adjourn**: Next meeting is scheduled for Monday, October 25, 2010, 8:30 AM, Rms 11/12 at the Barnstable Superior Courthouse. Meeting adjourned at 10:00 AM.