

**CAPE AND ISLANDS SUICIDE PREVENTION COALITION
MEETING NOTES
January 8, 2009**

Present:

Tim Lineaweaver – CHC of Cape Cod	Beth Albert - BC Human Services
Greg Miller – MA Coalition for Suicide Prevention	Steve Brown – UMass Donahue
Beverly Costa-Ciavola, Independence House	Kathie Callahan – BC Human Services
Maura Wilson – Samaritans	Carol Summersall – FH/CCHC
Kate McHugh – BCA, MSPCC	Melissa Jean-Charles–SE Center for Healthy Communities
Jane Beatty – HPCCC	Stephanie Patton – SE Center for Healthy Communities
Sandy Vickery – Cape Cod Consortium/Bourne COA	Jennifer Sheehan – CC Neighborhood Support Coalition
Emily Bachand – Independence House	Katherine Wernier – REACH
Kerry Bickford – Barnstable County Council for Children, Youth & Families	

\$9,000 Coalition Expansion Grant

The Coalition has been approved to receive the \$9,000 Capacity Building grant through DPH.

Focus of today’s meeting is response to RFP for the Youth Suicide Prevention Grant - \$300,000 over 3 year period due 2/12/09.

Discussion/Selection of Lead Agency

Discussion re: role of lead agency as noted in the RFP application. 1) Fiscal Agent to manage the funds and provide reports to DPH; 2) have capacity to implement the initiatives of the set forth in the grant application relating to youth suicide prevention. The lead agency will also need to hire a coordinator to oversee the initiatives & collaboration of agencies and ensure completion of the requirements set forth in the RFP. The CHNA’s role will be to oversee the application process and implementation of the grant. After discussion of numerous agencies the group decided that the Community Health Center of Cape Cod meets the criteria to be the lead agency for this initiative. They have a network in place on both the Cape & Islands, many services in place and in process and a performance history in the subject area. Beverly will notify the CHNA of the selection.

Coalition & Partner Agency Contact List

The Dept. of Human Services will help compile an email distribution list and contact database for Coalition members as well as partner agencies specified in the grant. Greg Miller also has a contact database list for inclusion. Beth Albert will distribute and collect Partner Agency forms, information from which is to be included in the grant application. These forms are due back to Beth by February 1st.

Discussion to break out the responsibilities for completing the RFP as follows:

#10 Response Requirements

- #3 Provide a description of the CHNA – **Beth & Beverly**
- #4 Describe the lead agency’s history of involvement with the CHNA – **Tim**
- #5 Describe range and depth of experience of lead agency in providing suicide prevention or related services – **Beth – collect, Emily - analyze & Katherine – flush**

out agencies (think “outside the box” – agencies may provide suicide prevention and not realize it)

#6 Provide a copy of lead agency’s mission statement – **Tim** (look at DPH contract)

#7 Identify the youth priority populations within the CHNA regions – **Steve**

#8 Describe:

a) How lead agency and CHNA member agencies will work together on project – **Tim**

b) Provide a plan for including at least one university, community college or funded school of social work in your area that will participate in project – **Tim** (Phil Sisson)

c) Indicate types of quality control mechanisms to ensure appropriate oversight and management of the project – **Tim**

#9 Provide evidence the contact/service/training will be culturally & linguistically appropriate – **Beth/SE Center for Healthy Communities**

#10 Provide two program budgets to include narrative on spending funds – **Tim**

Youth Prevention Grant Writers will meet:

Tuesday, January 20th, 12 Noon @ Independence House

Tuesday, January 27th, 12:30 PM @ Barnstable Superior Courthouse, Rms. 11/12

Nantucket/Martha’s Vineyard Representation

Beth noted that Maryann Worth, Nantucket Human Services is very interested and has offered her assistance. Christopher Knowles of Martha’s Vineyard should be contacted for input with possible contacts on the Vineyard.

Sandy Vickery also suggested collaboration with large coalition of Councils on Aging.

New Business

None

Next Coalition Meeting 2/12/09 following CHNA meeting 11:00 – 12:30

Rooms 11/12 are booked through June 2009 for this date/time

Meeting adjourned at 12:15 PM