



**BARNSTABLE COUNTY  
DEPARTMENT OF HUMAN SERVICES**

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**DRAFT MEETING MINUTES**

**CAPE & ISLANDS REGIONAL NETWORK ON HOMELESSNESS POLICY BOARD**

**Monday, January 28<sup>th</sup>, 2019**

**9:30am-11:00am**

**Harborview Room, Barnstable County Complex**

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**Members:** Jean Challies, Walter Phinney, Maggie Flanagan, Gina Giambusso, Cathy Gibson, Lee Hamilton, Suzie Hauptman, Lysetta Hurge-Putnam, Martha Reed, Eddie Murphy, Edythe Nesmith, Greg Quilty, Jen Roche

**Members of the Public:** Pat Cawley, Francesca Martin

**Barnstable County Staff:** Beth Albert, Martha Taylor, Maria Silva and Paula Schnepf

**Unable to attend** Gina Hurley

- **Welcome and Introductions:** Beth Albert facilitated the meeting which began at 9:35am. Introductions were made by individuals.
  
- **Approval of Minutes:** September 24, 2018 Meeting Minutes: Chair asked for motion to approve, so moved by Greg Quilty with a second motion by Gina Giambusso, all in favor, no opposed. Cathy Gibson abstained as she was not present. Approval of the 11-26-18 Meeting Minutes: Chair asked for motion to approve, so moved by Cathy Gibson seconded by Maggie Flannigan, all in favor, no opposed, no abstained.
  
- **Update on Regional Network Priorities for 2018/2019 - Handout attached.**
  - **Housing Court and Tenancy Preservation Program** – Paula Schnepf reported that Cape and Islands TPP Program has hired a Coordinator and is looking for office space. Paula will follow up with CSS re: offer of space on South St. Housing Court is still operating out of Plymouth but will be moving to a location in Barnstable at a future date.
  - **Winter/Weather Emergency Planning** – Pat Cawley reported that the \$45,000 state earmark was awarded to the Town of Barnstable Police Dept. and the town has subcontracted with Duffy to provide services. The money will be used to reimburse hotel expenses, cover police overtime and administrative costs incurred by Duffy. These funds are to be used when the overflow beds at St. Joseph's house are full. The operation of the emergency shelter overflow procedures is based upon weather conditions, temp. and windchill factor of 28 degrees or below. Eddie Murphy stated that if the individual is 60 or older, Elder Services is another possible resource of assistance.

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***Creating a Healthy Connected Cape Cod***

*The Mission of the Department of Human Services is to plan, develop, and implement programs which enhance the overall delivery of human services in Barnstable County and promote the health and social well-being of County residents through regional efforts that improve coordination of services.*

- **Youth Homelessness Services Grant** – Beth Albert reported that Barnstable County is the lead grantee and has subgrantee agreements with Housing Assistance Corporation (HAC), Homeless Prevention Council (HPC), CHAMP, Martha’s Vineyard Community Service (MVCS), and Fairwinds on Nantucket. The grant is targeted to unaccompanied youth aged 24 and under who are homeless or at risk of homelessness. The grant funds are also used to develop partnerships, conduct a needs assessment, flexible funds for prevention, intervention and rapidly rehousing. The grant is funded until 6/30/20. **Handout attached.**
  
- **Presentation: Jane Banks, Assistant Undersecretary of the Division of Housing Stabilization, Department of Housing and Community Development**  
 Ms. Banks stated that the Request for Information (RFI) for family shelter procurement is open on COMMBuys until February 15, 2019 and strongly encouraged the Regional Network to submit written comment. The procurement process is slated to open in July 2019 and responses due in September.
  
- **Continuum of Care (CoC) - Martha Taylor reported:**
  - 2018 NOFA – HUD announced 2018 Funding Awards for all Tier 1 / Renewal Projects. Two project consolidations were approved (Barnstable County’s **Coordinated Entry Consolidation** and Duffy Health Center’s **Welcome Home 6**), and all renewal projects have been funded in full, including Catholic Social Services’ **Journey Home**, which had straddled Tier 1 and Tier 2. HUD has not announced funding awards for Tier 2 projects, for projects proposed through reallocation and/or bonus funds, or for DV bonus projects. So far, funding for Tier 1 / Renewal projects totals \$1,618,643. **Handout attached.**
  - Point in Time – The 2019 Point in Time Homeless Count will take place on Tuesday, January 29. During this “snapshot” of the homeless population on the Cape and Islands, both sheltered and unsheltered homeless individuals and families will be surveyed, and the aggregated data will be submitted to HUD. Results of the PIT will be published on the BCDHS website in the spring.
  - Coordinated Entry System – Tracy Longo, the CES Coordinator, has accepted a full-time position with the MA Department of Developmental Services but will continue to maintain the CES database and submit transmittals for housing matches. The CoC is in the process of analyzing CES data and comparing with HMIS data to determine the overlap of information contained in the two systems. Planning is under way for shifting CES from a separate database into a format that effectively operates in conjunction with HMIS.
  
- **Partner Updates** – No partner updates
  
- **Adjournment**
  - Meeting adjourned 11:07 a.m.

Respectfully submitted by Maria Silva, Administrative Assistant, Barnstable County Human Services