



**BARNSTABLE COUNTY  
DEPARTMENT OF HUMAN SERVICES**

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**MEETING MINUTES**

**CAPE & ISLANDS REGIONAL NETWORK ON HOMELESSNESS POLICY BOARD MEETING**

**Monday, June 24<sup>th</sup>, 2019**

**9:00am-10:30am**

**Harbor View Room, Barnstable County Complex**

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**Members Present:** Beth Bowman, Martha Burzycki, Cassi Danzl, Maggie Flanagan, Gina Giambusso, Cathy Gibson, Suzie Hauptmann, Megan Homer, Jan Kendrick, Jacqueline Lane, Paul Melville, Eddie Murphy, Heidi Nelson, Edythe Nesmith, Greg Quilty, Karen Tewhey, Mary Waygan, Maybelline Willner, Ericka Woods  
**Members of the Public:** Lee Hamilton, Dorothy Garrity, Lubelia Raposo, Francesca Martin, Jessica Cunha  
**Barnstable County Staff:** Beth Albert, Dan Gray, Martha Taylor, Maria Silva  
**Unable to attend:** Arlene Rodriguez, Lysetta Hurge-Putnam

- **Welcome and Introductions** – Meeting began at 9:03am – Cathy Gibson welcomed everyone to her first meeting as Chair and Heidi Nelson as Vice Chair of the Regional Network on Homelessness Policy Board.
- **Approval of Minutes of March 25<sup>th</sup> Meeting** – Cathy Gibson asked for a motion to approve minutes – Suzie Hauptmann motioned to approve, and Jacqueline Lane seconded. All in favor – no opposed.
- **Continuum of Care Notice of Funding Availability - Beth Albert** – Beth Albert discussed all NOFA information for the Request For Proposal (RFP). Dan Gray spoke about including individuals with lived experience in decision making for Continuums of Care and programming to address homelessness. Preference is to build on groups already in place such as Duffy’s Consumer Advisory Board. Please e-mail Dan with any boards and/or groups that include individuals with lived experience.
- **Presentations**
  - **Cassi Danzl- Housing Assistance Corporation**
    - Emergency Solutions Grant – 2 handouts attached – ESG Annual Report on Homeless Prevention and Rapid Rehousing, and Emergency Solutions Grant information. Cassi fielded questions from the members at the end.
  - **Robyn Sweeting- Belonging to Each Other**
    - Falmouth winter homelessness initiative – handout attached.

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***Creating a Healthy Connected Cape Cod***

*The Mission of the Department of Human Services is to plan, develop, and implement programs which enhance the overall delivery of human services in Barnstable County and promote the health and social well-being of County residents through regional efforts that improve coordination of services.*

- **Report from Emergency Planning Committee- Beth Albert** – handout attached – ‘Summary of Outcomes and Draft Recommendations, Policy Board June 24, 2019’. A listing of organizations that were involved in emergency housing for weather related emergencies. Beth fielded questions at the end. Mary Waygan made a motion that the Network on Homelessness Policy Board accept the report from the Emergency Planning Committee dated June 24<sup>th</sup>, 2019 and also accept the draft recommendations with the addition of the notation of the work with homeless families and for the Committee to continue this work. Cassi Danzl 2<sup>nd</sup>, all in favor, no opposed.
  
- **Program Manager Update - Dan Gray**
  - Planning for Martha’s Vineyard Meeting in September- Date to be identified to coincide with other meeting already taking place. EC to attend and all Policy Board members welcome to join. This will be part of identified priority of PB for FY 20.
  - Quarterly Trainings- Already conducted CHAMP with Paula (more than 50 attendees) and YYA Engagement. There are 8 other training needs identified by EC and community that will be scheduled and several of the topics can be combined. ADA and Fair Housing and Advanced Care Planning will be first.
  - Unaccompanied Youth and Young Adult Homelessness Grant- Community Needs Assessment is in final stages, thanks to our partners and Policy Board members who have assisted with information and linkages for interviews. The CNA will be released in July with initial recommendations and meetings will be coordinated for community partners to receive the report and give feedback.
  
- **Partner Updates** – Members who had updates on their respective areas reported to the group.
  
- **Adjournment** – Cathy Gibson asked for a motion to adjourn at 10:30am, so moved by Heidi Nelson and seconded by Edye Nesmith.

**Respectfully submitted by** Maria Silva, Human Services