

CAPE & ISLANDS REGIONAL NETWORK ON HOMELESSNESS

DEPARTMENT/COMMITTEE: Policy Board	DATE: November 16, 2015	TIME: 8:30 AM
RECORDING: Kathie Callahan, Barnstable County Human Services	MEETING PLACE: Harborview Conference Room, Barnstable County Complex	
	NEXT MEETING: January 25, 2016 @ 8:30 AM in the Harborview Conference Room in the County Complex	
<p>PRESENT: Paula Schnepf, Beth Albert, Sheila Lyons, Heidi Nelson, David Willard, Erica Kay-Webster, Edye Nesmith, Barbara Milligan, Anne Colwell, Mark Ells, Cathy Gibson, Linell Grundman, Rose Evans, Beth Hardy-Wade, Cynthia Klopfer, Lysetta Hurge-Putnam, Marc Israel, Greg Quilty, Sue Rohrbach, Robert McGillveary</p> <p>Guests: Lee Hamilton, Michelle Springer, Maggi Flanagan, Elizabeth Wurfbain, Shandreka Brown, Sid Davidson, Alvina Brevard, Dean Rosenthal (via conference call), Kara Blake, Judy McCullough,</p> <p>Unable to attend: Sue Rohrbach</p>		

➤ Welcome & Introductions

➤ **Approval of Minutes – September 28, 2015:** **Cathy Gibson** motioned, seconded by **Edye Nesmith** to accept the September 28, 2015 minutes as written, unanimously approved,

➤ **Coordinator’s Report – Paula Schnepf:**

- HUD CoC NOFA application for \$1.6 million for the Cape & Islands will be submitted on November 19th. This year’s application was very detailed and HUD has become more competitive regarding awards.
- Efforts to address homelessness are continuing in Hyannis and also in Falmouth.
- Discussion on homeless individuals are a focus but also need to spend more time looking at homeless families going forward. Need to connect families with resources more effectively.

➤ **2015 CoC Grant Competition: due November 19, 2015:** Regional Network has taken a closer look at HUD expectations and how funds are being allocated. This year’s RFP is much more complex with greater emphasis on regional decision making regarding the allocation of resources, performance measures and Coordinated Entry System. The County, in its role as the Collaborative Applicant for the CoC issued an RFP for new projects and bonus funding. The CoC Reallocation Policy adopted by the Policy Board last year will remain the same this year. The Grant Review Committee met on 9/28 to review the process, score and rank applicants. Currently the CoC grant funds 160 units for permanent supportive housing. Scoring and ranking of projects was conducted by the Committee and yielded 2 new projects and 2 projects who did not apply for renewal. Scoring chart for renewal projects, ranking chart for HUD CoC application and FY15 Reallocation chart were distributed and reviewed. **Linell Grundman** motioned, seconded by **Erica Kay-Webster** to approve the FY15 Reallocation chart, unanimously approved. David Willard motioned, seconded by Erica Kay-Webster to approve Scoring and Ranking Charts which includes Tier 1 funding request of \$1,426,000 and Tier 2 funding of \$251,647 for a total request of \$1,667,647,

unanimously approved. 85% of funding for Tier 1 recommendations allowed funding of all renewals; 15% of funding for Tier 2 allowed for two new projects in Tier 2. New projects recommended for funding included the Mashpee Wampanoag Tribe Housing Program and Barnstable County Dept. of Human Services for the Coordinated Entry System. The Application and Priority listing will be posted on the Department of Human services public website.

The Proposed Prioritization Policy was distributed and reviewed. This document looks at permanent supportive housing; eligibility and prioritization and process for determining who has greatest need to fill available beds in event of a vacancy. Household must be assessed using the VISPDAT or Family VISPDAT tool. Rose Evans asked for clarification of the Tenant selection plan. Beth suggested adding language re: that and also Fair Housing policy. Moving forward we will assess capacity of HMIS system, its user friendly capabilities and HUD system performance measures.

- **Update on Emergency Solutions Grant (ESG):** We've invited the DHCD ESG Coordinator to January meeting. ESG funds used for Rapid Rehousing Program and shelter support. Changes coming from DHCD regarding how funding is distributed to communities. RFR being developed and will be issued and distributed in January.
- **Updates on Local Initiatives:**
 - **Hyannis Transitional Living Center:** Elizabeth Wurfbain reported that the Steering Committee is looking at ways to address problems i.e. designing a new facility, look at obstacles to connecting clients with programs. Salvation Army may be able to assist with the feeding program. Look at concerns connecting the people living in the camps with programs and resources. When looking at a new location the S/C will seek input from other towns outside of Hyannis area. The October 6th S/C minutes were distributed for review. The S/C's next meeting is 11/17/15 and they will look at location options and make decisions about the program based on best practices. A request was made to send the S/C minutes to the Policy Board members to keep them on top of what is happening. Edye reported that the governance and structure needs some clarification, perhaps send to the Policy Board for input.
 - **Falmouth Meetings:** There have been several meetings of concerned citizens and church members about serving the homeless community residing in Falmouth. Homeless Not Hopeless is a model up for consideration as is a version of the Overnights of Hospitality program.
 - **Martha's Vineyard – Rural Scholars Report on Homelessness** – Dean Rosenthal reported that this report was distributed and reviewed in October. Central recommendations include: Makeup and Role of the Homelessness Coalition, Need for more Mixed Income Rental Housing, Scattered Site Transitional Housing, Work more effectively with the Cape, Respite Homes to provide temporary housing for youth who are couch surfing and living in cars, and Supporting the current MA legislation to extend Housing Courts for the Cape and Islands. The clergy project is looking at providing winter overnight housing. Additional information can be found on the Dukes County website under the Health section.
- **Legislative Agenda for FY2016, Housing Courts:** The Regional Network is pushing forward to support efforts for Housing Court on Cape & Islands. The Town of Barnstable has a resolution to support the Housing Courts. Need resolutions from other towns as well.

➤ **Partner Updates:**

- Edye Nesmith and Judy McCullough reported on the Faith Neighborhood Kitchen. Faith Assembly of God in Hyannis is the host site. Judy McCullough serves as the coordinator of the program. The Cape Cod Council of Churches is the fiscal agent, receiving, disbursing and monitoring use of donations and adopted this project as an official ministry of the Council as of 2015. Many churches have participated in this collaborative mission since April of 2012 by regularly preparing, delivering and serving meals. Because a kitchen at the Calvary Baptist site is not in the foreseeable future it is imperative to upgrade the Faith Assembly kitchen to ServSafe standards. The plan includes remodeling one side of the Faith Assembly social hall to accommodate meal prep, equipment washing, a handicap accessible restroom, and storage area and to acquire and install various pieces of equipment i.e. stoves, ovens, coolers/freezers, steam table and sinks etc. Also need to look at addressing new issue of meal attendees who are showing signs of alcohol and/or substance abuse and mental health issues.
- Cynthia Klopfer: Drive to collect warm hats, gloves, mittens and socks to be distributed to families in need. Collection sites are the Cape Cod Family Resource Center and CapeAbilities in Hyannis.

- **Meeting adjourned:** Motion to adjourn at 10:05 AM. The next meeting of the Policy Board is scheduled for Monday, January 25, 2016 at 8:30 AM in the Harborview Conference Room in the County Complex.

Respectfully submitted: Kathie Callahan