



**BARNSTABLE COUNTY
DEPARTMENT OF HUMAN SERVICES**

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MEETING MINUTES

CAPE & ISLANDS REGIONAL NETWORK ON HOMELESSNESS POLICY BOARD MEETING

Monday, January 27th, 2020

9:00am-10:30am

Harborview Room, Barnstable County Complex

Members Present: Beth Albert, Beth Bowman, Maggi Flanagan, Gina Giambusso, Suzie Hauptmann, Gina Hurley, Jacqueline Lane, Heidi Nelson, Edythe Nesmith, Greg Quilty, Paula Schnepf, Karen Tewhey, Mary Waygan, Maybelline Willner, Martha Burzycki, Cassi Danzl, Lysetta Hurge-Putnam, Susan Mazzarella, Arlene Rodriguez, Erika Woods, Jan Kendrick

Members of the Public: Brenda Fernandez, Nikkisha Kennedy, Stephanie Rubel, Jean Challies

Barnstable County Staff: Dan Gray, Martha Taylor (by phone)

Guests: Chelsey Burnham, Joe Trabucco, Jennifer Clinton, Pedro De Jesus, Britt Beedenbender, Andy Clyburn, Sarah Cornin

Unable to Attend: Cathy Gibson

Elected Officials: None

Assembly of Delegates: None

County Commissioners: None

1. Welcome and Introductions:

- a. Heidi Nelson, Vice Chair, facilitated the meeting which began at 9:03am.

2. Approval of Minutes:

- a. Vice Chair asked for motion to approve meeting minutes from November 25th, 2019- so moved by Heidi Nelson with a second motion by Beth Albert. All in favor, none opposed.

3. Barnstable Town Council Homelessness Committee- *Britt Beedenbender, Barnstable Town Councilor*

- a. Britt and Paula Schnepf, Barnstable Town Councilors detailed changes to council and sub-committee which Britt will chair
- b. Committee will address the issue of homelessness in the town of Barnstable.
- c. The committee has looked at the Functional Zero campaign which strives to eliminate any increases in those experiencing homelessness
- d. Committee will be collaborating with groups that provide services to the homeless for coordination

Creating a Healthy Connected Cape Cod

The Mission of the Department of Human Services is to plan, develop, and implement programs which enhance the overall delivery of human services in Barnstable County and promote the health and social well-being of County residents through regional efforts that improve coordination of services.

- e. The Town Council recognizes that there is need for more housing and hope to add \$2.5M to the housing trust
4. **Census 2020**— *Jennifer Clinton, Cape Cod Commission and Pedro De Jesus, US Census Representative*
- a. Five subcommittees established for hard to count populations, including those who are homeless
 - b. Jennifer detailed current planning for locations where census workers can assist people completing their census on-line, including libraries
 - c. Jennifer is asking agencies that have developed relationships with hard to count populations assist with identifying and engaging individuals
 - d. Discussion included agencies ability to help someone complete a census as those who are homeless should be able to complete a survey in the same manner as the entire population
5. **Program Updates** – *Beth Albert and Dan Gray Barnstable County Dept. of Human Services*
- a. Coordinated Entry System in HMIS- Over the past year and a half, BCDHS has worked with a vendor to build out projects for each of the Coordinated Entry System (CES) participating agencies. HUD had required that all Continuums of Care across the country submit data through HMIS by April 1, 2020. This system “went live” for the Cape and Islands on January 1, 2020.
 - b. Coordinated Entry System Policies and Procedures (Vote)- BCDHS recently updated the CES Policies and Procedures manual based on guidance from HUD. Most elements of the manual were already in place and needed to be reorganized based on the HUD guidance. The CES Steering Committee has identified one new policy that will need to be voted on by the Policy Board: **It is proposed that any agency participating in the Coordinated Entry System submit data and referrals through the Efforts To Outcomes (ETO) HMIS system by January 1, 2021- so moved by Paula Schnepf and seconded by Mary Waygan. Mary Waygan asked that the proposal be amended to include a stipulation that any agency reasonably unable to meet this deadline would have the opportunity to request an extension from BCDHS. This amended proposal was seconded by Paula Schnepf. The amended Policy was voted on by the Policy Board and was unanimously approved, none opposed.**
 - c. Rehousing Data Collective- The Dept. of Housing and Community Development has been working on a homeless data warehouse for over a year. There will be a need to vote on the Cape CoC to upload data to the warehouse, but there still needs to be clarity on agreements. This subject will be revisited during the March PB meeting.
 - d. Regional Network on Homelessness Policy Board Nominating Committee- At the March meeting the annual nominations will take place. Beth detailed the process and announced that Executive Committee members Paula Schnepf and Cathy Gibson would lead the Nominating Committee.
 - e. Announcement of Continuum of Care Funding- HUD announced Tier 1 awards and the Cape will receive approximately \$1.8m. BCDHS is awaiting announcement of Tier 2
 - f. Point In Time Count- Scheduled for 1/28/20, Dan thanked the participating agencies for all of their assistance
 - g. Review of Regional Network on Homelessness Annual Priorities
 - i. Unaccompanied Youth and Young adult Homelessness Grant
 - ii. Winter/Weather Emergency Planning
 - iii. Elder Homelessness
 - iv. Training
 - v. Family Shelter Procurement
 - vi. Engagement with Martha’s Vineyard and Nantucket

6. **Barnstable County House of Corrections Inmate Services Team-** *May Willner, RSAT Clinician, Chelsey Burnham, Re-Entry Coordinator and Joe Trabucco, Director of Inmate Services*
 - a. The team detailed the various programs and services offered to inmates
 - b. Reviewed statistics on program participation and effects on recidivism
 - c. Discussed current collaborations with Cape and Islands agencies and areas where more connections could develop
 - d. Detailed changing community meetings to new settings to better meet the needs of those recently released and their families
7. **Partner Updates**
8. **Adjournment** – Paula Schnepf made motion to adjourn and was seconded by Martha Burzicki

Respectfully submitted by: Maria Silva, Human Services